

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
FEBRUARY 27, 2018 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:03 P.M.

2. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	(Finance Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Operations & Policy Committees)
Robert J. Fisher - <i>present</i>	(Education & Finance Committees)
Bashera Grove - <i>present</i>	(Education Committee)
James Hills - <i>present</i>	(Finance & Operations Committees)
Thomas N. Keech - <i>present</i>	(Education Committee)
Robert T. Marshall, Jr. - <i>present</i>	(Operations Committee)
Brandon J. Rhone - <i>excused</i>	(Policy Committee)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Dr. Cynthia Ajemian, Director of Special Education - *absent*
Jeffrey Ammerman, Director of Business Administration - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *absent*

Student Representatives

Jared Elters, Senior Class Representative - *present*
Diamond Marrow, Junior Class Representative - *present*

Solicitor

Michael I. Levin, Esquire - *not present*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the January 23, 2018 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Ann Wuertz

Second: Rob Fisher

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the February 5, 2018 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Tom Siedenbiehl

Second: Basherah Grove

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the February 13, 2018 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: Tom Keech

Vote: 8-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Liz Muirhead: Staff turnover report.
- 2) Scott Yoder: District concerns.
- 3) Lori Schenski: Classroom concerns regarding her children at CASD.

EXECUTIVE SESSION

An executive session was on Monday, February 26, 2018 for legal and personnel reasons.

An executive session was held on Tuesday, February 13, 2018 for personnel reasons.

An executive session was held on Tuesday, February 5, 2018 for negotiations and legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

The student representative's report was provided by Jared Elters and Diamond Marrow.

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner.

SPECIAL REPORTS

- ❖ "The Beep Off" presented by Coatesville S.T.E.M. Team 2018 and 3rd Place Winners of the Governor's S.T.E.M. Competition
- ❖ S.T.E.M. Report, Brian Chenger - *Deferred*
- ❖ Budget Update, Jeff Ammerman

IMPORTANT DATES

Date	Time	Meetings	Place
March 13, 2018	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
March 27, 2018	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2-L. Project Lead The Way Grant
- 2-M. Human Resources Addendum
- 4-E. New Attendance Boundaries

Motion: Tom Siedenbuehl

Second: Ann Wuertz

Vote: 8-0-0

2. **FINANCE COMMITTEE** (Dean Snyder, Chair)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approves the financial statements and the bills payable list, as presented. (*Enclosures*)

B. **Community Church of Coatesville – License Agreement – Scott Middle School**

RECOMMENDED MOTION: That the Board of School Directors approves the license agreement with the Community Church of Coatesville for the use of the Scott Middle School Auditorium for a monthly fee of \$1,600.00 effective March 1, 2018 through February 28, 2019 with an extension available at Lessee's option.

- C. **Tax Collector Agreement – Barry Beach**
RECOMMENDED MOTION: That the Board of School Directors approves the tax collector compensation agreement with Barry Beach of Caln Township.

- D. **Artwork Award – Domestic Violence Center for Chester County – Emily Allen**
RECOMMENDED MOTION: That the Board of School Directors accept a check in the amount of \$250 on behalf of the artwork submitted by student Emily Allen who won an award for artwork submitted to the DVCCC.

- E. **Donation from Track & Field Coaches Association of Greater Philadelphia**
RECOMMENDED MOTION: That the Board of School Directors accept a donation check in the amount of \$1,000, as presented.

- F. **Donation Check - Food Services Meal Debt for Students**
RECOMMENDED MOTION: That the Board of School Directors accept a donation check in the amount of \$50 to pay down student meal debt within the District.

- G. **Army Educational Outreach Program 2017-2018 eCYBERMISSION Mini-Grant**
RECOMMENDED MOTION: That the Board of School Directors accept the 2017-18 eCYBERMISSION Mini-Grant in the amount of \$6,512.

- H. **Bentley Colleague STEM Grant – 9/10 Center**
RECOMMENDED MOTION: That the Board of School Directors accept a grant in the amount of \$400 from Bentley Systems, Inc. to be used at the Intermediate High School within the field of Science and Technology.

- I. **Lifetouch National School Studios Commission Checks**
RECOMMENDED MOTION: That the Board of School Directors accept the following commission checks Lifetouch National School Studios for the following school buildings:

Caln ES	\$318 + \$200 = \$518
Friendship ES	\$200 + \$236 = \$436
North Brandywine MS	\$259 + \$100 = \$359
Scott MS	\$156 + \$100 = \$256
9/10 Center	\$2,500
C.A.S.H.S.	\$1,200 + \$7,000 = \$8,200

- J. **Disposal of Old Vehicles**
RECOMMENDED MOTION: That the Board of School Directors approves the Business Administrator to dispose of the following vehicles via use of the Municipal Bids website with the vehicles being sold to the highest bidder:

<u>YEAR</u>	<u>MAKE/MODEL</u>	<u>VIN</u>
1993	Jeep Grand Cherokee	1JHG258Y8PC674170
1998	GMC Jimmy	1GKDT13W7W2558864
2003	Ford Cruiser	2FAFP71WX3X188622
2007	Ford Cruiser	2FAHP71W7X136472

- K. Donation from Smith and Associates**
RECOMMENDED MOTION: That the Board of School Directors accept a donation of projectors from Smith and Associates. The projectors are valued at \$50,000.

- L. Project Lead The Way, Inc. (PLTW) - Grant Agreement**
RECOMMENDED MOTION: That the Board of School Directors approves the Grant Agreement with Project Lead The Way and accept a grant in the amount of \$35,000, as presented. (*Enclosure*)

Grant Agreement Project Lead The Way
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Approved

Vote: 8-0-0

Motion: Tom Siedenbuehl

Second: Ann Wuertz

Vote: 8-0-0

- M. Human Resources Report and Human Resources Addendum**
RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Smith, Jessica, Facilities Secretary for the Coatesville Area School District. Letter Dated: 2/20/2018. Reason: Personal. Effective: 3/2/2018.

b. EXTRA DUTY

- 1) Ervin, Khalil, 7th Grade Track and Field Coach for South Brandywine Middle School. Letter Dated: 2/2/2018. Reason: Personal. Effective: 2/2/2018.

c. NON-CERTIFIED

- 1) Wolf, Brenda, Cook Manager for Caln Elementary School. Letter Dated: 2/20/2018. Reason: Personal. Effective: 2/28/2018.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Colgan, Kelly, Mathematics Mentor for Nicholas Allen for North Brandywine Middle School. Date Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year.

- 2) Craig, Malcolm, 7th Grade Track and Field Coach for South Brandywine Middle School. Date Posted: 2/5/2018. Salary: \$1,699.50. Effective: 2017—2018 School Year.

- 3) Givler, Leah, Music Mentor for Andrew Meehan for Rainbow Elementary School. Date Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Borton, Nadine, Teacher for Friendship Elementary School. Effective: 1/29/2018—2/9/2018.
- 2) Crouse, Cynthia, Teacher for North Brandywine Middle School. Effective: 2/6/2018—3/31/2018.
- 3) Guiseppe, Mary Beth, Elementary Teacher for Reeceville Elementary School. Effective: 1/26/2018—3/18/2018.

b. FEDERATION

- 1) Keehn, Kelly, Custodian for the Coatesville Area Intermediate High School. Effective: 4/6/2018—7/2/2018.
- 2) Sampson, Diane, General Utility Worker for Reeceville Elementary School. Effective: 2/2/2018—2/23/2018.
- 3) Smith, Jeanette, Food Service Utility Worker for Scott Middle School. Effective: 1/22/2018—3/19/2018.

4. Leave(s) of Absence - Unpaid Personal

RECOMMENDED MOTION: That the Board of School Directors approves the following Unpaid Personal Leave(s) of Absence as indicated:

a. CATA

- 1) Carpia, Francine, Teacher for Scott Middle School. Effective: 2/13/2018.
- 2) Lee, Shawn, Teacher for Scott Middle School. Effective: 3/1/2018—3/2/2018.
- 3) Neubauer, Jaelyn, Teacher for Scott Middle School. Effective: 2/13/2018—2/14/2018.

b. CATSS

- 1) Lambert, Courtney, Special Education Secretary for the Coatesville Area School District. Effective: 2/15/2018.
- 2) Keen, Melissa, Special Education Aide for Rainbow Elementary School. Effective: 2/14/2018; 2/15/2018—2/16/2018.

- 3) Sawyers, Stephanie, Special Education Aide for Reeceville Elementary School. Effective: 1/2/2018; 1/8/2018—1/10/2018; 1/19/2018; 1/22/2018; 1/25/2018; 2/15/2018; 2/16/2018; 2/21/2018.
- 4) Smith, Jessica, Facilities Secretary for the Coatesville Area School District. Effective: 2/6/2018; 2/12/2018.
- 5) Sweigart, Heather, Special Education Aide for Rainbow Elementary School. Effective: 1/2/2018; 1/9/2018; 1/18/2018; 1/22/2018; 1/31/2018; 2/5/2018; 2/8/2018, 2/16/2018.

5. Tenure

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status, effective January 23, 2018. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

- Kristen Cain
- Kristen Finkbohner
- Amanda Kaiser
- Victoria Kline

N. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approves the appointment(s) as outlined below:

1. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Kilgore, Sarah, Mathematics Teacher for the Coatesville Area Senior High School. Posted: 1/26/2018. Salary: \$43,133 (pro-rated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Secondary Education in Mathematics, Kutztown University. Certifications: Mathematics 7-12. Effective: 3/5/2018. SP4: Approved. Pending 168 Forms.

Motion: Tom Siedenbuehl

Second: Ann Wuertz

Vote: 8-0-0

3. EDUCATION COMMITTEE (*Bashera Grove, Chair*)

A. Longwood Gardens Grant for Caln Elementary Kindergarten Class

RECOMMENDED MOTION: That the Board of School Directors accepts a grant from Longwood Gardens to provide transportation for the kindergarten classes to attend the Design in the Garden Program, as presented.

- B. Gospel Choir – Public Performance**
RECOMMENDED MOTION: That the Board of School Directors approves the Gospel Choir’s public performance, as presented.
- C. Public Performance & Out-of-State Trip–Combined Middle School Chamber Orchestra**
RECOMMENDED MOTION: That the Board of School Directors approves the request to participate in a public performance at one of two locations and, if warranted, permission for an out-of-state field trip, as presented.
- D. Out-of-State Field Trip – 8th Grade Science Curriculum Study**
RECOMMENDED MOTION: That the Board of School Directors approves the request for an out-of-state field trip, as presented.
- E. Revisions to the Course Selection Guide – Grades 9 thru 12**
RECOMMENDED MOTION: That the Board of School Directors approves the revisions to the 2018-2019 Course Selection Guide, as presented.
- F. Confidential Release and Settlement Agreement – Student 90001373**
RECOMMENDED MOTION: That the Board of School Directors approves the confidential Release and Settlement Agreement for student 90001373, as presented.
- G. Confidential Release and Settlement Agreement – Student 10008399**
RECOMMENDED MOTION: That the Board of School Directors approves the confidential Release and Settlement Agreement for student 10008399, as presented.
- H. Chadds Ford Alternacare, Inc. d/b/a/ Criticare – Professional Services Agreement**
RECOMMENDED MOTION: That the Board of School Directors approves the professional services agreement between CASD and Chadds Ford Alternacare, Inc. d/b/a/ Criticare, as presented.
- I. 2018-2019 School Calendar – Draft #1**
RECOMMENDED MOTION: That the Board of School Directors approves Draft #1 of the 2018-2019 school calendar, as presented.
- J. Homebound Instruction – Students 0029, 0030, 0031 and 0032**
RECOMMENDED MOTION: That the Board of School Directors approves Homebound Instruction for the following students, as presented:
- 1718-0029 – Student 10005623
1718-0030 – Student 10012985
1718-0031 – Student 10007895
1718-0032 – Student 11000777
- K. Student Adjudication 10006998**
RECOMMENDED MOTION: That the Board of School Directors approves Student Adjudication 10006998, as presented. (*Confidential Enclosure*)
- L. Student Adjudication 10014096**
RECOMMENDED MOTION: That the Board of School Directors approves Student Adjudication 10014096, as presented. (*Confidential Enclosure*)

4. **OPERATIONS COMMITTEE** (*James Hills, Chair*)

A. **Request to Waive Fees – Brandywine Health Foundation – NBMS, Friendship & Reeceville**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$120 for use of the facilities at North Brandywine Middle School, Friendship and Reeceville Elementary Schools for the Strawberry Festival's 4-day event from May 31st through June 2nd 2018, as presented.

B. **Request to Waive Fees – Women Destined for Change Conference – 9/10 Center**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive all, or a portion, of the fees in the amount of \$2,930 for the use of facilities at the Intermediate High School on April 27-28, 2018, as presented.

Friendly Amendment:

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive ~~all, or a portion, of the fees~~ in the amount of \$2,930 **\$1,520 and charge the operational costs of \$1,410** for the use of facilities at the Intermediate High School on April 27-28, 2018, as presented.

C. **Request to Waive Fees – District I Track Championships - C.A.S.H.S.**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$7,584 for the use of facilities to host the District I Track and Field Championships at C.A.S.H. on May 18-19, 2018, as presented.

D. **Scott Field Renovations – Phase II**
RECOMMENDED MOTION: That the Board of School Directors approves the request to begin Phase II renovations of Scott Field, and authorize the Director of Business Administration to work with counsel to draft and execute an agreement that ensures that all appropriate paperwork is in place.

E. **New Attendance Boundaries**
RECOMMENDED MOTION: That the Board of School Directors approves the attendance boundaries associated with the closure of Friendship Elementary School, as presented at the February 13, 2018 Committee meeting.

New Attendance Boundaries Approved Vote: 8-0-0
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Motion: Tom Siedenbuehl **Second:** Rob Fisher **Vote:** 8-0-0

5. **POLICY COMMITTEE** (*Tom Siedenbuehl, Chair*)

A. **Policy 218.2 – Terroristic Threats – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 218.2.

B. **Policy 226 – Searches – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 226.

- C. **Policy 233 – Suspension and Expulsion – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 233.
- D. **Policy 237 – Electronic Devices – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 237.
- E. **Policy 249 – Bullying and Cyber Bullying – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 249.
- F. **Policy 338 – Sabbatical Leave – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 338.
- G. **Policy 338.1 – Compensated Professional Leave – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 338.1.
- H. **Policy 705.1 – School District Police Authorized to Carry Weapons – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 705.1.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Allison Hopkins: Classroom concerns and charter schools.
- 2) Vincent Ferguson: Substitute teachers and teacher applicants at CASD.
- 3) Elwood Dixon: Organizational hierarchy & finance
- 4) Linda Laird: CASD teachers.
- 5) Tedescha Short: Education, well-being of children, supports faculty.
- 6) Dr. Dan K. Williams: Student, teacher concerns, decision making, respect, support, protection, fair pay for all.
- 7) Katie Hadzor: CATA; IEP's, Charter School, Finance
- 8) Kerri Verna: Dual Enrollment, facilities, support staff & teacher labor relations
- 9) Cora Glass: Acknowledged teachers
- 10) Kristin Gorgo: School discipline, better schools, labor relations, finance
- 11) Erin Scheivert: Education, CATA labor relations

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

Mr. Robert Fisher

Provided an update on the Chester County Intermediate Unit Board/Authority meeting.

Mr. Robert Marshall thanked the public for their comments.

Mr. Dean Snyder provided an update on CATA negotiations.

ADJOURNMENT

This meeting was adjourned at 8:43 p.m. on a motion by James Hills.

Respectfully submitted,
Karen Jackson, Recording Secretary

Karen M. Hall, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.